

# FREE CNE Opportunity

## Hosting ANNA's monthly Free NCPD as a Live Educational Program for Your Chapter

**ANNA provides members with a new FREE NCPD Session each month. ANNA chapters can use these sessions as chapter meetings that offer contact hours through ANNA's Online Library.**

### Before the activity:

Announce the activity to your members:

- Provide the date, time, and location of your live presentation.
- A date in the middle of the month is best as it allows participants time to complete the NCPD evaluation online before the program is no longer free.

### It is Showtime!

Have participants sign an Attendance Record, then watch the presentation together.

- Log in to ANNA's Online Library – [www.annanurse.org/library](http://www.annanurse.org/library)
- Click on the Free NCPD banner (picture at the top of screen)
- Play the presentation using an LCD projector and large screen for a live audience or share your screen via Zoom for a virtual presentation.



**Quick Tip!**

Would you like to provide handouts to your attendees? Look for the "Download Handouts" link. Print the file and copy for participants before the meeting begins.

### After the Activity:

**Participants:** To receive contact hours, **each participant must complete a NCPD evaluation.** *Copy the second page of these instructions to distribute to attendees.*

- There is no charge for attendees to view the session, but non-members must pay \$40 (in the ANNA Online Library) if they would like to receive contact hours.

**Chapter Responsibility:** Submit an Education Meeting Summary Form to the National Office **within 30 days after your meeting.**

- Keep a copy of the Summary Form and Attendance Record from the meeting in your chapter files.

QUESTIONS?

Contact Jennifer Carroll ~ 856-256-2348 ~ [jennifer.carroll@annanurse.org](mailto:jennifer.carroll@annanurse.org)

**To receive contact hours for this presentation:**

- Log in to ANNA's Online Library – [www.annanurse.org/library](http://www.annanurse.org/library)
- Click on the "Free NCPD" banner (from the scrolling pictures at the top of screen)
- Click on the NCPD Information TAB
- Click on the RED Button that says NCPD Evaluation
- Answer the evaluation questions and click SUBMIT

***Please note:*** This session is a FREE monthly NCPD Session provided by ANNA. Please complete your evaluation immediately as the session will only be available until the end of the month. Standard fees will apply to all members if the evaluation is not completed before the month ends.

- **Member Fee: \$0** (if evaluation is completed by month end)
- **Non-Member Fee: \$40**



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